



आर्य कन्या महाविद्यालय, शाहाबाद मारकण्डा
ARYA KANYA MAHAVIDYALYA
(A Premier Multifaculty Post Graduate Girls Institution Affiliated to KUK)
SHAHABAD MARKANDA, DISTT KURUKSHETRA (HARYANA)

Ref. No. 1220/...AKM/2021/100/6A

Date 3.12.2021

Proceeding Of The First Meeting Of IQAC Commitee (2021-2022)

Meeting of the IQAC Committee was held on 3.12.2021 at 11:00 am in the premises of the college under the chairmanship of Dr.Sunita Pahwa, Principal Arya Kanya Mahavidyalaya, Shahabad Markanda.. The following members were present in the meeting.

Chairperson:

Dr.(Mrs) Sunita Pahwa

Offg.Principal

Sunita

Co-ordinator:

Dr.Aarti Trehan

Associate Professor

Aarti

Members From Managing Committee:

Sh.Ram Lal Gupta,

President

(AKMV Shahabad)

Ram Lal

Sh.Vishnu Bhagwan Gupta,

Treasurer

(AKMV Shahabad)

Vishnu

Member Ex-Officio

IQAC Coordinator (2019-2021):

Mrs.Veena

Asso.Prof

Veena

Members From Faculty:

1. Dr. Poonam Siwach
2. Dr. Mumtaz
3. Dr. Hema Sukhija
4. Dr. Priyanka Singh
5. Dr. Simarjeet Kaur
6. Ms. Kiran Khevaria
7. Ms. Rajinder Kaur
8. Mrs. Ritu Mittal
9. MS. Yogita Sahni
10. Ms. Rozy
11. Ms. Shikha

Asst.Prof

Poonam

Asst.Prof

Mumtaz

Asst.Prof

Hema

Asst.Prof

Priyanka

Asst.Prof

Simarjeet

Asst.Prof

Kiran

Asst.Prof

Rajinder

Librarian

Ritu

Asst.Prof

Yogita

Asst.Prof

Rozy

Asst.Prof

Shikha

Asst.Prof



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SHAHABAD MARKANDA, DISTT KURUKSHETRA (HARYANA)

Ref. No. I.220 / Akm / 2021 / 00 / 6A

Date .3.12.2021

Member From Administration:

Mr. Rajesh Kumar Anand,
Mrs. Gurpreet Kaur,

Dy. Supdt
Secretary

[Signature]
Gaur.

Member From Local Society:

Dr. Raghubir Singh Ghuman,

Principal
Sr. C.S.G.M
College of Education,
Shahabad

[Signature]

Member From Alumni:

Ms. Reema Sahni Mediratta

Sen Project Manager,
i-TTO, FIIT, IIT, Delhi

[Signature]
Reema

Member From Student:

Muskan Narang

B.Sc III 3134320016,
Ph.no 7206616219

[Signature]
Muskan

Agenda:

1. To Present report of IQAC since September 2021 till date by coordinator.
2. To get approval of planner of IQAC for session 2021-2022.
3. To get approval of IQAC Logo.
4. To present criteria wise report of AQAR 2020-2021 by IQAC members.
5. To present analysis and report of feedbacks on curriculum and student satisfaction survey.
6. Approval of AQAR 2020-2021.
7. Suggestions if any.



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Ref. No. 12.20./Akm/2021/100/6A

Date 3.12.2021

MINUTES (IQAC Meeting 3.12.2021)

Dr. Sunita Pahwa chair person of IQAC Arya Kanya Mahavidyalaya, Shahabad Markanda formally welcomed all the members of IQAC at the outset of meeting. She requested Dr. Aarti Trehan coordinator IQAC to present the details of meeting to the committee members

- Dr. Aarti Trehan coordinator IQAC presented report of IQAC from September 2021 till December 13, 2021.
- During her report she informed that Dr. Aarti Trehan took over charge of IQAC on September 2021 as coordinator IQAC for session 2021-2022.
- It was said that for submission of AQAR 2020-2021. Criteria wise distribution was allotted to members of IQAC Cell
- Coordinators held 10 meetings with members to guide them about documents required and filling up of AQAR as per new guidelines 2020 of NAAC.
- Meeting with staff was held by IQAC to record work and do documentation and geo tagging as per new guidelines for session 2021-2022.
- Discussion on feedback analysis.
- Logo of IQAC prepared was presented for approval.
- Planner of IQAC for session 2021-2022 was presented for approval.

Decisions Taken:

- AQAR for session 2020-2021 to be submitted at the earliest.
- Documentation and geotagging of all activities to be carried out.
- Approved planner of IQAC to be followed.
- Website to be updated.
- Action to be taken on feedback analysis.
- To organize webinar on Academic Administrative Audit.

The meeting ended with a vote of thanks extended by Dr. Aarti Trehan, Co-ordinator IQAC Arya Kanya Mahavidyalaya, Shahabad Markanda.

Dr. (Mrs) Sunita Pahwa

Offg. Principal & Chair Person of IQAC

Principal (Offg.)

Arya Kanya Mahavidyalaya

Shahabad Markanda



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Ref. No. 1220/AKM/IQAC/2022/

Date 26.03.2022

Proceeding Of The Second Meeting Of IQAC Committee (2021-2022)

Meeting of the IQAC Committee was held on 26.03.2022 at 11:00 a.m. in the office of the principal of the college under the chairmanship of Dr.Sunita Pahwa, Principal Arya Kanya Mahavidyalya, Shahabad Markanda.. The following members were present in the meeting.

Chairperson:

Dr.(Mrs) Sunita Pahwa

Offg.Principal

Sunita

Co-ordinator:

Dr.Aarti Trehan

Associate Professor

Aarti

Members From Managing Committee:

Sh.Ram Lal Gupta,

President
(AKMV Shahabad)

Ram Lal

Sh.Vishnu Bhagwan Gupta,

Treasurer
(AKMV Shahabad)

Vishnu

Member Ex-Officio

IQAC Coordinator (2019-2021):

Mrs.Veena

Asso.Prof

Veena

Members From Faculty:

1. Dr. Poonam Siwach
2. Dr. Mumtaz
3. Dr. Hema Sukhija
4. Dr. Jyoti Sharma
5. Dr. Kavita Mehta
6. Dr. Priyanka Singh
7. Ms. Kiran Khevaria
8. Ms. Rajinder Kaur
9. Mrs. Ritu Mittal
10. MS. Yogita Sahni
11. Ms. Rozy
12. Ms. Shikha

Asst.Prof

Asst.Prof

Asst.Prof

Asst.Prof

Asst.Prof

Asst.Prof

Asst.Prof

Librarian

Asst.Prof

Asst.Prof

Asst.Prof

Asst.Prof

Poonam

Mumtaz

Hema

Jyoti

Kavita

Priyanka

Kiran

Rajinder

Ritu

Yogita

Rozy

Shikha



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Ref. No. 1220/AKM/IOAC/2022/

Date 26.03.2022

Member From Administration:

Mr. Rajesh Kumar Anand,

Dy. Supdt

[Signature]

Member From Local Society:

Dr. Raghubir Singh Ghuman,

Principal
Sr. C.S.G.M
College of Education,
Shahabad

[Signature]
26/03/2022

Nominee From Employer/Industrialists/Stake holders:

Prof. Dr. Neera Raghav

Chairman
Chem. Dept., KUK

[Signature]
26/03/2022

Member From Student:

Muskan Narang

B.Sc III 3134320016,
Ph.no 7206616219

Muskan

Agenda:

1. Academic Administrative Audit of departments
2. Swachhta Action Plan
 - (a) Solar Energy
 - (b) Waste Management
 - (c) Vermi-Composting
 - (d) Green Initiatives
3. Feedback by departments
4. Conferences and Seminars
5. Perspective plan: RUSA Project
6. Suggestions if any.



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Ref. No. 1220./AKM/IOAC/2022/

Date 26.3.2022

MINUTES OF MEETING (26-03-2022)

IQAC Committee meeting on 26.06.2022 started with a welcome note by Principal Dr. Sunita Pahwa in Principal's Office. Further proceedings of meeting was carried out by IQAC coordinator Dr. Aarti Trehan. Following are minutes of meeting:

- Minutes of previous meeting presented by IQAC coordinator & got approved by the house.
- Action Taken Report was presented.

Action Taken Report of Decisions taken during meeting on Dec. 3, 2021

- ❖ AQAR 2020-21 submitted on Feb 7, 2022 after approval in Governing Body meeting held on Dec. 23, 2021.
- ❖ Documentation & geo-tagging of all activities being done.
- ❖ As per planner of IQAC
 - Two FDPs of non-teaching staff held.
 - Add-on courses restarted.
 - Tutorials of mentor-mentee groups held every month during this semester.
 - Renovation of Auditorium under perspective plan with RUSA grant in progress.
 - Grievance Redressal Cell & Fee-concession and Scholarship policies being framed for getting approval from governing body.
- ❖ Website of college upgraded as per new guidelines of IQAC
- ❖ Action taken on feedback of curriculum.
- ❖ For teaching staff a workshop on "ICT Tools" and a Webinar on "Academic Administrative Audit" held.
- Agenda of 2nd Meeting presented.
- Discussion on AAA audit of institution for session 2021-22.
- Discussion on Swachhta action plan as per criteria 7.
- Discussion on feedback of faculties by students.
- Discussion on strengthening of Criteria 3 related to research.
- Information was given to members regarding progress of RUSA perspective plan.
- The house was opened for discussion & suggestions.



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Ref. No. 1220/AKM/IQAC/2022/

Date 26.03.2022

Decision Taken

- AAA to be carried out for session 2021-22.
- Performa for AAA for departments to be prepared & shared.
- Feedback of Faculties from students to be taken.
- Waste segregation & recycling to be promoted.
- More Solar Panels to be installed in campus.
- Botanical garden to be upgraded.
- Registration process of Alumni association to be initiated.


Chairman (IQAC) & Principal,

Arya Kanya Mahavidya, Shahabad Markanda



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Ref. No. 1220/AKM/IQAC/2022/

Date 02.07.2022

Proceedings of the Third Meeting of IQAC Committee (2021-2022)

COMPOSITION OF IQAC OF ARYA KANYA MAHAVIDYALYA SHAHABAD MARKANDA FOR THE YEAR 2021-2022.

Chairperson:

Dr.(Mrs) Sunita Pahwa

Offg.Principal

sunitapahwa62@gmail.com

Sunita

Co-ordinator:

Dr.Aarti Trehan

Associate Professor

aartitrehan218@gmail.com

Aarti Trehan

Members From Managing Committee:

Sh.Ram Lal Gupta,

President

46ramlalbansal@gmail.com

(AKMV Shahabad)

Sh.Vishnu Bhagwan Gupta,

Treasurer

vishnugarg04@gmail.com

(AKMV Shahabad)

Vishnu

Member Ex-Officio

IQAC Coordinator (2019-2021):

Mrs.Veena

Asso.Prof

veenaganotra@gmail.com

Veena

Members From Faculty:

1. Dr. Poonam Siwatch

Asst.Prof

siwatchpoonam@gmail.com

2. Dr. Jyoti Sharma

Asst.Prof

polistrambir@gmail.com

3. Dr. Simarjeet Kaur

Asst.Prof

kaursimarjeetjossan@gmail.com

4. Dr. Priyanka Singh

Asst.Prof

pvdameta@gmail.com

5. Ms. Rajinder Kaur

Librarian

rajinder18gill@gmail.com

6. MS. Yogita Sahni

Asst.Prof

yogitasahni25@gmail.com

7. Ms. Rozy

Asst.Prof

rozygarg2@gmail.com

Poonam Siwatch

Jyoti Sharma

Simarjeet Kaur

Priyanka Singh

Ms. Rajinder Kaur

MS. Yogita Sahni

Ms. Rozy

Member From Administration:

Mr. Rajesh Kumar Anand

Dy.Suptt

anandrajesh660@gmail.com

Ms. Sonia

Secretary

soniamehra737@gmail.com

Rajesh Kumar Anand

Ms. Sonia

Sunita
Principal (offg.)
Arya Kanya Mahavidyalya
Shahabad Markanda



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Ref. No. 1220./AKM/IQAC/2022/

Date 02.07.2022

Member From Local Society:

Dr.Raghubir Singh Ghuman,

Principal
Sr.C.S.G.M
College of Education,
Shahabad

drsghumman@gmail.com

Member From Student:

Muskan Narang

B.Sc III 3134320016,
Ph.no 7206616219

muskannarang634@gmail.com

Muskan

Dr.(Mrs) Sumita Pahwa
Offg.Principal

Principal (offg.)
Arya Kanya Mahavidyalya
Shahabad Markanda

Agenda of IQAC meeting on 02.07.2022:

1. Alumni Registration.
2. Pragati Pag (Annual Report) updation.
3. FDP (Faculty Development Program)
4. Conferences & seminars
5. Policies of institution.
6. ICT facilities.
7. Value added & Skill enhancement courses.
8. National Education Policy (NEP)-2020.
9. Discussion on planner of IQAC for session 2022-23.



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Ref. No. 1220/AKM/IQAC/2022

Date 02/07/22

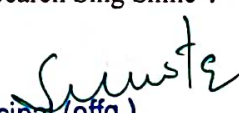
MINUTES OF MEETING (02-07-2022)

IQAC Committee meeting on 02.07.2022 started with a welcome note by Principal Dr. Sunita Pahwa in Principal's Office at 11:00 a.m.. Further proceedings of the meeting was carried out by IQAC coordinator Dr. Aarti Trehan. Following are minutes of meeting:

- Minutes of previous meeting presented by IQAC coordinator & got approved by the house.
- Action Taken Report was presented.

Action Taken Report of Decisions taken during meeting on 26.03.2022

- ❖ AQAR for session 2021-22 got approved by NAAC 03.06.2022.
- ❖ A meeting was held on April 5, 2022 with all HODs to discuss performa for Departmental Report to carry out AAA for session 2021-22.
- ❖ Performa related to feedback of faculty from students was prepared & circulated to take feedback for session 2021-2022.
- ❖ Dustbins with label as dry & wet waste have been placed in campus.
- ❖ Environmental Awareness programs were held on 3, 4 of June, 2022 by Chemistry, Physics, Botany, Maths & Zoology departments.
- ❖ Addition of Solar Panels of capacity 30 KW done in institution to use renewable source of energy.
- ❖ Botanical garden was rejuvenated. 40 medicinal plants were planted which included two trees-Neem & Tajpatta and 38 herbs like Chui Mui, Black Datura, Akarkra, Lemon grass, Damabuti, Asgandh, Vach, Van Piaz, Tejpatta, Stevia.
- ❖ Student Grievance Redressal and Disability policies were framed by IQAC members and were got approved in Governing Body.
- ❖ One day Capacity Building Workshop on Open Research Tools was held for PG students jointly UGC & Research Committee and Arts Exhibition was held by Commercial Arts Department.
- ❖ Strengthening of third criteria of AQAR:
Dr. Poonam Siwach has been registered as Co-guide for Ph.D. students with Punjab University.
Dr. Priyanka Singh got Research Associate ship.
Dr. Priyanka Singh has also authored a book titled "Search Sing Shine".


Principal (offg.)
Arya Kanya Mahavidyalya



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Date 02.07.2022

- Discussion held on Alumni Registration process.
- Change of medium of Pragati Pag was discussed.
- Information regarding organisation of seven days FDP in 2022-23 was given.
- Discussion held to enhance ICT facilities.
- Discussion on organization of Seminars.
- Overview of NEP was given by Dr. Aarti Trehan.
- In preview of NEP (2020) planning & initiation of some value added & skill enhancement courses to be done during 2022-23.

Decision Taken on 02.07.2022

- Planner of IQAC for session 2022-23 to be prepared.
- Alumni Registration to be done.
- Pragati Pag (Annual) Report to be in English medium for session 2021-22 and onwards.
- ICT facilities to be enhanced.
- Value Added & Skill Enhancement Courses to be started during 2022-23.
- Seven days FDP's to be arranged during 2022-23.
- Workshops & Seminars in preview of NEP:2020 to be organized during session 2022-23.


Chairman (IQAC) & Principal,
Arya Kanya Mahavidya, Shahabad Markanda

Principal (offg.)
Arya Kanya Mahavidyalya
Shahabad Markanda